

## AUDITORIUM

### SESSION A **STRATEGY & INNOVATION** **SIMON's Future Innovation Roadmap**

The theme of this year's conference is "Rediscovering" SIMON. What does this mean and why is this important and timely

Kevin will delve into the following:


- The Year That Was
- Current Areas of Focus
- The SIMON Innovation Roadmap
- "Rediscovering" - It's a two-way street


Presenters


**KEVIN BRODIE** | General Manager, SIMON



## CONFERENCE STREAMS

Learning & Teaching 

Assessment & Reporting 

Community Engagement 

Learning Analytics 

Administration 

Social Behaviour 

Resource Management 

SIMON Support 

## AUDITORIUM

### SESSION 1 (PART 1) **ADMINISTRATION** **Student Attendance - Part 1**

Going through a complete overview of the Attendance Module covering:

- Attendance Logic and Workflow
- Roll mark Configurations
- Attendance Pass Systems

Presenters

**KEVIN BRODIE** | General Manager, SIMON

## WESLEY

### SESSION 3 **LEARNING & TEACHING** **School Case Study** **Lesson Plans & Data Analytics at Nazareth**

SIMON provides schools with many tools to assist in the quest for school improvement. Two of them will be discussed: the Data Analytics function and the Lesson Management area.

Will delve further into the following:

- How Nazareth uses data to improve student outcomes.
- Lesson Plans and how staff use them to support student learning.

Presenters

**CLAIRE NAILON** | Deputy Principal, Nazareth College

## WHITEFIELD

### SESSION 2 **LEARNING & TEACHING** **Lesson & Curriculum Planning** **A Refresher**

Using everyday workflows in capturing important key data and planning approaches:

- Course Builder
- Replacements
- Capturing Adjustments
- Extras
- NCCD Evidence

Presenters

**ANDREW WEIR** | Manager, SIMON Support

## TYNDALE

### SESSION 4 **LEARNING ANALYTICS** **Using the SIMON Analytics Dashboard for** **Primary Schools**

Delve into the world of using data and learning analytics for **Primary Schools**. This session will cover:

- Tracking student growth against the curriculum. points:
- Monitoring discordances that are found between NAPLAN, ACER and teacher judgements.

Presenters

**ROWAN FREEMAN** | Intellischool

### SESSION 5 (PART 2) **ADMINISTRATION** **Student Attendance - Part 2**

Going through a complete overview of the Attendance Module covering:

- Attendance Alerts
- School Activities & Attendance
- Integrations with Assessment & Reporting/PAM

Presenters

**KEVIN BRODIE** | General Manager, SIMON

### SESSION 7 **LEARNING ANALYTICS** **Using the SIMON Analytics Dashboard for** **Secondary Schools**

Discover how **Secondary Schools** can leverage the SIMON Analytics solution to support you in:

- Tracking academic performance by curriculum area, subject and individual assessments, over time - by cohort or by the individual student.
- Monitor performance growth by assessment type.
- Acting on discordances that are found between NAPLAN, ACER and performance data.

Presenters

**ROWAN FREEMAN** | Intellischool

### SESSION 6 **SIMON SUPPORT** **Ask the SIMON Experts**

#### **Student Enrolment and Un-enrolment**

- Student Profiles
- Student Classes
- Class Enrolments

#### **Admin System Best Practices**

- Student Contacts
- Manage PAM Accounts

Presenters

**Q&A** | SIMON Support Team

### SESSION 8 **SOCIAL BEHAVIOUR** **School-Wide Positive Behaviour**

A refresher demonstrating the new features, templates, and SWPB Matrix.








- Utilisation of Parent Notifications
- Leveraging efficient Incident Recording Processes
- Data Entry made Simpler

Presenters








**ANNE RUDELL** | Ed Officer Wellbeing, DOBCEL

# DAY 1 Monday, 8th of May, 2023

	AUDITORIUM	WESLEY	WHITEFIELD	TYNDALE
1:15pm	<b>SESSION 9 SIMON SUPPORT</b>  <b>Ask the SIMON Experts</b>  <i>Creating Daily Messages</i> - Creating and Scheduling - Sending Daily Messages  <i>SIMON Communicator: Wallboard 101</i> - General Usage of SIMON Communicator  Presenters <b>Q&amp;A   SIMON Support Team</b>	<b>SESSION 10 LEARNING &amp; TEACHING</b>  <b>Masterclass</b> <b>Lesson &amp; Curriculum Planning</b>  Introduction to Lesson Planning and Review of the curriculum planning development within SIMON:  The Masterclass will cover:  - Creating and Configuring Lesson Plans - Check Points and Accountability - Lesson Plan Libraries - Understanding what students and parents see - Replacement Lessons - Documenting Curriculum within SIMON - Re-using Lesson Plans  Presenters <b>ANDREW WEIR   Manager, SIMON Support</b> <b>KEVIN BRODIE   General Manager, SIMON</b>	<b>SESSION 11 LEARNING ANALYTICS</b>  <b>Learning Analytics</b> <b><i>A Day in the Life of a Teacher</i></b>  Workshop the practical approaches on using analytics on a daily basis.  - A Homeroom Teacher - how to support your Homeroom class using analytics - A Year-Level Coord - supporting students at risk - A Literacy/Numeracy Leader of Learning - crunching your ACER and NAPLAN data for next steps.  Presenters <b>ROWAN FREEMAN   Intellischool</b>	<b>SESSION 12 ASSESSMENT &amp; REPORTING</b>  <b>Implementing consistent assessment capture and reporting workflows</b>  Delve into best practice reporting setup: - Comment Banks - Teacher Entry Options - General Efficiency Improvements  Presenters <b>STEPHANIE PORTER   Primary Consultant, SIMON</b>
2:10pm	<b>SESSION 13 ADMINISTRATION</b>  <b>Technical Management of SIMON</b> <b><i>Session #1</i></b>  - Remote Access: TeamViewer - Retiring Operating Systems & SQL - Disaster Recovery & Backups - Real Time Scanning & Anti Malware - Server Checks  Presenters <b>TIM WILSON   Support Consultant, SIMON</b>		<b>SESSION 14 COMMUNITY ENGAGEMENT</b>  <b>Primary School Case Study</b> <b>Building Connections with our Parent Community through Enhanced Operational Practices</b>  <b>We don't know what we don't know.</b> From paperwork, isolated note taking, to embedded practices. The gradual increase in use of platforms within SIMON has allowed us to streamline processes amongst staff and strengthen our partnerships with the parent community. - Administration: where we began? - Assessment & Reporting: Where we are now? - Learning & Teaching: Where to next?  Presenters <b>BEN van de CAMP, JAN MADDEN, AMY ATWELL, JULIE BARTLETT   Principal, Assistant Principals &amp; Admin Officer, St John's Primary, Dennington</b>	<b>SESSION 15 ADMINISTRATION</b>  <b>Timetabling &amp; Rollover for <u>Primary Schools</u></b>  Remove the need for maintaining spreadsheets by introducing the <b>Timetable Builder</b> - supporting your Primary School Rollover processes.  Presenters <b>STEPHANIE PORTER   Primary Consultant, SIMON</b>
3:00pm	Afternoon Break			

AUDITORIUM		WESLEY		WHITEFIELD		TYNDALE	
3:15pm	<div>SESSION 16LEARNING &amp; TEACHING</div> <div>The Future of Curriculum Mapping A School Walkthrough</div> <div>AGENDA TO BE CONFIED</div> <div><div>Presenters</div><div>GUEST SPEAKER</div></div>	<div>SESSION 17LEARNING ANALYTICS</div> <div>Using the SIMON Analytics Dashboard for <u>Secondary Schools</u></div> <div>Discover how <b>Secondary Schools</b> can leverage the SIMON Analytics solution to support you in:</div> <div><div>- Tracking academic performance by curriculum area, subject and individual assessments, over time - by cohort or by the individual student.</div><div>- Monitor performance growth by assessment type.</div><div>- Acting on discordances that are found between NAPLAN, ACER and performance data.</div></div> <div><div>Presenters</div><div>ROWAN FREEMAN   Intellischool</div></div>	<div>SESSION 18ADMINISTRATION</div> <div><u>WORKSHOP</u> Rediscovering assessment capture and reporting workflows</div> <div>Re-thinking the potential of what modern reporting could look like. Explore the implementation approaches to reporting encompassing:</div> <div><div>- Real-Time Reporting &amp; Transition Approaches</div><div>- Incorporating the use of Learning Areas</div><div>- Report Cycles</div></div> <div><div>Presenters</div><div>STEPHANIE PORTER   Primary Consultant, SIMON KEVIN BRODIE   General Manager, SIMON</div></div>	<div>SESSION 19SOCIAL BEHAVIOUR</div> <div>School-Wide Positive Behaviour</div> <div><div>Presenters</div><div>ANNE RUDELL   Ed Officer Wellbeing, DOBCEL</div></div>			
	4:10pm	<div>SESSION 20RESOURCE MANAGEMENT</div> <div>Securing Records and Data Workflows when using SIMON.</div> <div>Explore how to manage and secure records and data workflows using SIMON. In this session you will learn about encryption, access control, authentication, records management, and other key security concepts that are essential for securing data. You will gain:</div> <div><div>- How to secure data workflows within SIMON,</div><div>- Security threats arising from poor data management.</div><div>- Steps to protect your school's data &amp; privacy.</div></div> <div><div>Presenters</div><div>MELANIE GILLIES   Director Consulting, Risk &amp; Security, RTG</div></div>	<div>SESSION 21COMMUNITY ENGAGEMENT</div> <div>Improving Parent Engagement with SIMON Everywhere</div> <div>SIMON Everywhere currently helps over 100 schools to connect with parents. See how SIMON Everywhere, through its unique features set and integration with SIMON Schools, can help to add value to your current parent engagement strategies. Areas covered:</div> <div><div>- Push notifications</div><div>- Group posts</div><div>- Custom icons</div></div> <div><div>Presenters</div><div>CHRIS HORDERN   Owner of HordernIT</div></div>		<div>SESSION 22LEARNING ANALYTICS</div> <div>Using the SIMON Analytics Dashboard for <u>Primary Schools</u></div> <div>Delve into the world of using data and learning analytics for Primary Schools. The session will cover:</div> <div><div>- Tracking student growth against the curriculum. points:</div><div>- Monitoring discordances that are found between NAPLAN, ACER and teacher judgements.</div></div> <div><div>Presenters</div><div>ROWAN FREEMAN   Intellischool</div></div>		
5:00pm		Cocktails & Happy Hour					
6:30pm		Personal Time (Arrange your own groups for dinner and a night out)					

DAY 2 Tuesday, 9th of May, 2023

7:30am	Registration /Buffet Breakfast			
	AUDITORIUM	WESLEY	WHITEFIELD	TYNDALE
9:00am	<div>SESSION 25 <b>COMMUNITY ENGAGEMENT</b> </div> <div>Parent Access Module Updates (PAM) Getting the most engagement with Parents</div> <div>A quick run down of the different settings and modules.</div> <div><div>- Parent Access Work Desk</div><div>- What modules are there and what do they look like</div><div>- PAM test account and how you can use it to see what a Parent sees</div></div> <div><div>Presenters</div><div>TIM WILSON   Support Consultant, SIMON</div></div>	<div>SESSION 24 <b>SIMON SUPPORT</b> </div> <div>Ask the SIMON Experts</div> <div><div>Securing your SIMON roles &amp; Student Data</div><div><div>- Student Profile Security</div><div>- Permissions &amp; Security to SIMON Modules</div></div><div>Managing Co-curricular Activities/Events for Student/Parent Selection</div></div> <div><div>Presenters</div><div>Q&amp;A   SIMON Support Team</div></div>	<div>SESSION 23 <b>ASSESSMENT &amp; REPORTING</b> </div> <div>Capturing Criteria-Based Assessment Data &amp; Evidence</div> <div><div>How can you use the SIMON Criteria-Based Assessment Module to capture additional evidence and student performance prior to completion of overall judgements.</div><div>This tool is very useful supporting Victorian and VCE Curriculums and , Vocational Pathways.</div></div> <div><div>Presenters</div><div>ANDREW WEIR   Manager, SIMON Support</div></div>	<div>SESSION 26 <b>LEARNING &amp; TEACHIING</b> </div> <div>WORKSHOP #1 Primary School Project</div> <div><div>This Workshop will explore the major features and approaches to supporting a Primary School's learning engagement in the areas of:</div><div><div>- Activity Feeds</div><div>- Learning Capture</div><div>- Communication and Collaboration</div><div>- Parent Engagement</div><div>- Resource Management</div><div>- Commendations</div></div></div> <div><div>Presenters</div><div>STEPHANIE PORTER   Primary Consultant, SIMON</div><div>DANNY GRUBER   Partner Manager, SIMON</div></div>
9:50am	<div>SESSION 27 <b>COMMUNITY ENGAGEMENT</b> </div> <div>Gathering Community Data via Connect Fields &amp; Surveys</div> <div><div>Connect is a powerful platform for capturing important information from Parents and Students.</div><div>Whether it be acknowledgements or confirmations.</div><div><div>- Connect Fields</div><div>- Connect Surveys</div></div></div> <div><div>Presenters</div><div>ANDREW WEIR   Manager, SIMON Support</div></div>	<div>SESSION 28 <b>ADMINISTRATION</b> </div> <div>School Case Study Using Co-Curricular to Collect Data and</div> <div><div>- How Assumption College piloted the Co-Curricular Tool.</div><div>- How to build a Co-Curricular Form.</div><div>- Some of the examples we have used it for.</div></div> <div><div>Presenters</div><div>ROSE MOLETA   Database Administrator, Assumption College</div></div>	<div>SESSION 29 <b>ADMINISTRATION</b> </div> <div>Streamlining Student Late Arrival and Early Departure with Passtab and SIMON</div> <div><div>Explore the ways Passtab can enhance your front desk processes. We will delve into topics such as visitor management, induction and compliance automation, and our SIMON integration for easy kiosk-based management of student early leavers and late arrivals.</div></div> <div><div>Presenters</div><div>CHRIS THOMAS-SIEVERS   Account Manager, Passtab</div></div>	
10:40am	Morning Break			



AUDITORIUM		WESLEY		WHITEFIELD		TYNDALE		
11:00am	SESSION 31 <b>SIMON SUPPORT</b>  <b>Ask the SIMON Experts</b>		SESSION 32 <b>SOCIAL BEHAVIOUR</b>  <b>Rediscovering Social Behaviour</b>		SESSION 30 <b>LEARNING &amp; TEACHNING</b>  <b><u>School Case Study</u></b> <b>NCCD Reporting &amp; School-Wide Positive Behaviour</b>		SESSION 33 <b>ADMINISTRATION</b>  <b>Timetabling &amp; Rollover for <i>Primary Schools - It's not so scary!</i></b>	
	<p>Going through the transformation from Behavioural Tracking to Social Behaviour:</p> <ul style="list-style-type: none"><li>- Why there was a need for change?</li><li>- SWPBS: School Wide Positive Behaviour</li><li>- Overview of new functionality</li></ul> <p><u>Presenters</u> <b>KEVIN BRODIE   General Manager, SIMON</b></p>		<p><u>Delving into:</u></p> <ul style="list-style-type: none"><li>- NCCD Adjustments Report Run and SWPBS Matrix and Student Digests (as well as changing categories of Student Notes Categories,</li><li>- Utilising the Billboard feature in SIMON Communicator.</li><li>- Notifications &amp; processes linked to Social Behaviour.</li></ul> <p><u>Presenters</u> <b>RIA COFFEY   College Director of Learning &amp; Teaching</b> <b>Antoine College</b></p>		<p>Remove the need for maintaining spreadsheets by introducing the <i>Timetable Builder</i> - supporting your Primary School Rollover processes.</p> <p><u>Presenters</u> <b>STEPHANIE PORTER   Primary Consultant, SIMON</b></p>			
11:50am	<p><i>Student Attendance and Workflows</i></p> <ul style="list-style-type: none"><li>- Rolls Marks</li><li>- Passes</li><li>- School Activities</li><li>- SMS Absences</li></ul> <p><i>Changing Timetable Timeframes into the Future</i></p> <ul style="list-style-type: none"><li>- Non-Teaching Dates</li><li>- Timetable Definition Overrides</li></ul> <p><i>SIMON Calendar Maintenance</i></p> <ul style="list-style-type: none"><li>- Creating Calendars</li><li>- Calendar Permissions</li><li>- Exporting the SIMON Calendar</li></ul> <p><u>Presenters</u> <b>Q&amp;A   SIMON Support Team</b></p>		SESSION 35 <b>COMMUNITY ENGAGEMENT</b>  <b>Implementing Timely &amp;Targeted Communications for your Community</b>		SESSION 34 <b>RESOURCE MANAGEMENT</b>  <b>Knowledge Banks &amp; Understanding the Document Management System</b>		SESSION 36 <b>LEARNING &amp; TEACHING</b>  <b>Optimising NCCD Evidence Recording</b>	
	<p>A walkthrough on how schools can implement a scalable and meaningful communications platform:</p> <ul style="list-style-type: none"><li>- Communication Channels for Parents and Students</li><li>- How the Parent Digest inrove engagement</li><li>- The SIMON Communication Centre</li><li>- What are Connect Fields and Connect Surveys</li><li>- Customising Groups</li><li>- Daily Messages &amp; SIMON Communicator</li></ul> <p><u>Presenters</u> <b>DANNY GRUBER   Partner Manager, SIMON</b></p>		<p>Delve into how to make the most of the Document Management Systems in SIMON covering:</p> <ul style="list-style-type: none"><li>- Staff, Student and Parent Handbooks</li><li>- Access and Permission Controls</li><li>- Referencing Online Documents</li></ul> <p><u>Presenters</u> <b>KEVIN BRODIE   General Manager, SIMON</b></p>		<p>A practical session for users who are involved in the NCCD process. In this session, Andrew will be covering:</p> <ul style="list-style-type: none"><li>- How to implement a coherent &amp; centralised plan</li><li>- An approach supporting timely reporting</li><li>- Ensuring evidence supports NCCD Audits</li></ul> <p><u>Presenters</u> <b>ANDREW WEIR   Manager, SIMON Support</b></p>			
12:40am <b>Lunch Break</b>								
AUDITORIUM		WESLEY		WHITEFIELD		TYNDALE		
1:30pm	SESSION 37 <b>LEARNING &amp; TEACHING</b>  <b>Lesson &amp; Curriculum Planning</b> <b><i>A Refresher</i></b>		SESSION 39 <b>ASSESSMENT &amp; REPORTING</b>  <b><u>Primary School Case Study</u></b> <b>Moving to real time reporting</b>		SESSION 38 <b>ADMINISTRATION</b>  <b>Technical Management of SIMON</b> <b><i>Session #2</i></b>		SESSION 40 <b>ASSESSMENT &amp; REPORTING</b>  <b>Implementing consistent assessment capture and reporting workflows</b>	
	<p>Using everyday workflows in capturing important key data and planning approaches:</p> <ul style="list-style-type: none"><li>- Extras</li><li>- Replacements</li><li>- Capturing Adjustments</li><li>- NCCD Evidence</li></ul> <p><u>Presenters</u> <b>ANDREW WEIR   Manager, SIMON Support</b></p>		<p><b>Sacred Heart School will provide an insightful journey:</b></p> <ul style="list-style-type: none"><li>- How the school moved forward to 'real-time' reporting.</li><li>- What is 'real time' feedback and what are the implications for assessment and reporting.</li></ul> <p><b>The session will also focus on:</b></p> <ul style="list-style-type: none"><li>- Navigating what assessment tasks do we include.</li><li>- What does our assessment schedule look like?</li><li>- How does this impact workload?</li></ul> <p><u>Presenters</u> <b>DOM POPPA &amp; KATY DUNDON   Assistant Principal &amp; e-Learning Leader, Sacred Heart School, Tatura</b></p>		<p>- ICON &amp; SIMON: Integration</p> <p><u>Presenters</u> <b>TIM WILSON   Support Consultant, SIMON</b></p>		<p>Delve into best practice reporting setup:</p> <ul style="list-style-type: none"><li>- Comment Banks</li><li>- Teacher Entry Options</li><li>- General Efficiency Improvements</li></ul> <p><u>Presenters</u> <b>STEPHANIE PORTER   Primary Consultant, SIMON</b></p>	
AUDITORIUM								
2:20pm	SESSION B <b>STRATEGY &amp; INNOVATION</b>  <b>Teaching You How to Fish</b>							
	<p>Exploring our learnings from the SIMON User Conference. How we work together to improve learning outcomes for our community.</p> <ul style="list-style-type: none"><li>- What does the SIMON Roadmap #2 Look Like?</li><li>- What is your role in contributing to this Roadmap?</li><li>- What have we Rediscovered?</li></ul> <p><u>Presenters</u> <b>KEVIN BRODIE   General Manager, SIMON</b></p>							
3:00pm <b>SIMON User Conference Close</b>								